



Dear parent or caregiver,

Your permission is sought for the school to publish video or photographic images and/or samples of your child's work taken during school activities. Your permission is sought for the purpose of sharing his/her experiences with other students, informing the school and broader community about school and student activities and recording student participation in noteworthy projects or community service.

The communications in which your child's information may be published or disclosed include but are not limited to:

- School presentations, including parent information evening, enrolment tours, school promotional videos
- Public websites of the Department of Education including the school website and the Department of Education intranet (staff only)
- Department of Education publications including the school newsletter, annual school report, promotional material published in print and electronically including on the Department's websites
- Official Department and school social media accounts on networks such as YouTube, Facebook and Twitter
- Local and metropolitan newspapers and magazines and other media outlets

Parents should be aware that when information is published on public websites and social media channels, it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

By signing the attached consent form you agree to the following:

- The school will only publish the first name of the student- family names will not be revealed.
- The images or work samples would be used for the purpose of educating students, promoting the school, or promoting public education.
- The information collected at school may include photographs, sound and visual recordings of your child and your child's work.
- The images or work samples may be reproduced as many times as required for these purposes.
- Any video or photograph captured by the school will be kept for no longer than is necessary and will be stored and disposed of securely. Whilst every effort will be made to protect the identity of your child, the Department of Education cannot guarantee that your child will not be able to be identified from the video, photograph or work samples.

Megan Gibbons
Principal

Permission to Publish

I have read this permission to publish and:

Tick the appropriate box

I give permission

I do not give permission

to the school/Department of Education to publish information about my child as described above, including in publicly accessible communications.

This signed permission remains effective until I advise the school otherwise.

Child's name:

Parent/carer/caregiver's name (please print):

Parent/carer/caregiver signature:

Date: