

## **NON-LOCAL PRIMARY SCHOOL PLACEMENT INFORMATION FOR PARENTS**

<b>PLEASE READ CAREFULLY BEFORE COMPLETING THE FORM</b>
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Parents may apply for the non-local enrolment of their child. A separate application form is required to be submitted with the enrolment application.

Non-local enrolments will only be considered if the school has vacancies. If a non-local enrolment is accepted future siblings DO NOT automatically gain non-local enrolment. Non-local enrolments are determined each year and depend on the vacancies at the time of enrolment application being submitted. Priority for enrolment will be given to students entering Kindergarten. Places may also be available in Years 1-6.

Reasons for choosing non-local placements may include:

- Siblings already enrolled at the school
- Safety and supervision of the student before and after school
- Student welfare needs
- Travel arrangements and/or distance

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children. To avoid disappointment, parents should check that there are places available in a school before applying.

Non-local enrolment applications will be assessed by our enrolment committee later in the year and notification letters will be sent out early November.

Parents can appeal decisions regarding non-local placement by writing to the school principal.

**FORWARD THIS FORM TO THE ENROLMENT COMMITTEE OF THE NON-LOCAL PRIMARY SCHOOL AT WHICH YOU ARE SEEKING PLACEMENT.**

NSW Department of Education

## Application for Non-Local Primary School Enrolment

Please read the information for parents on the back of this form.

### A: STUDENT INFORMATION

Family name..... Date of birth ...../...../.....  
Given names ..... Male  Female   
Address ..... Home phone .....  
..... Postcode ..... Work phone .....  
..... Mobile phone .....  
Parent/guardian's name ..... Relationship to student .....  
Present/local school ..... Present Year/grade (K-6) .....

### B: NON-LOCAL SCHOOL PLACEMENT REQUEST

School applied for ..... Year/grade .....

Proposed date of enrolment .....

REASONS FOR APPLICATION.....  
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(Attach any further information that you feel may be relevant)

I have also applied for enrolment at the following non-local school .....

And at my local school .....

Parents/guardian's signature ..... Date .....

### SCHOOL USE ONLY

Date received .....

Notes: .....  
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